



CHARTERED INSTITUTE OF CERTIFIED SECRETARIES & REPORTERS

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Our Ref: ICSR/423/03/2017

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RE-CERTIFICATION OF MEMBERS

There will be a re-certification programme for all existing members and certificate holders of former Institute of Certified Secretaries & Reporters (ICSR) in the month of July. The Institute has moved to a new level by becoming chartered under the Act No. 16 of 2015 hence, the re-certification. All existing members and certificate holders of former Institute of Certified Secretaries & Reporters are expected to transfer their membership records and status to the Chartered Institute of Certified Secretaries & Reporters of Nigeria Establishment Act No. 16 of 2015.

Please note that the Institute has worked hard now to put food on its members' table in terms of recognition, removal from stagnation and relegation, opportunity for advancement to apex positions in service with new responsibilities and clearly defined career path; private professional practice, etc.

Your professional membership and enrolment in the register of Chartered Institute of Certified Secretaries and Reporters, Nigeria has automatically qualified you as a bona fide stakeholder in this Institute to practice the profession while non-members practice in default of the law passed by National Assembly for the Federation. Every privilege goes with obligations and responsibilities. The members of this Institute have to fund the organization by paying their annual dues and subscriptions as at when due.

All members of the Institute have to be re-certified and one of the conditions is to pay up all outstanding dues and subscriptions. This is the first reminder.

The Governing Board of CICSR has resolved that by the month of October, any member who does not meet up with his or her financial obligations of paying outstanding subscriptions and levies to date, ceases to be a member of the Institute. We pray Almighty God to provide for you to renew your membership.

If there is any enquiry you would like to make, kindly get across to us through our e-mail or phone numbers: +2348034072979, +2348124579111, +2348037849729, + 2348167612006, +2348030744034,

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Ozioma Blessing Emefo, B.Sc.

Corporate Services Officer

(Membership Accounts)

for: Registrar/ CEO