

CHARTERED INSTITUTE OF CERTIFIED SECRETARIES AND REPORTERS
MEMBERSHIP QUALIFYING EXAMINATION
MAY 2023 EXAMINATION TABLE

EXAM DATE	PROFESSIONAL (PE I)	PROFESSIONAL (PE II)	PROFESSIONAL (PE III)	TIME
Tuesday 16 th May	Business Communication/Report Writing	Advanced Management Information Services	Business Law and Company Law	9.00am-12.00pm
	Bilingual Secretarial Practice	Administrative Law	Principles of Human Resources Management	1.00pm-4.00pm
Wednesday 17 th May	Basic Mathematics	Organizational Behaviour	Parliamentary & Judiciary Procedures	9.00am-12.00pm
Thursday 18 th May	Introduction to Financial/Management Accounting	Information Communication Technology	Corporate Governance Regulation	9.00am-12.00pm
	Office Information Management Technology	Corporate Secretarial Practice	Strategic Management	1.00pm-4.00pm
Friday 19 th May	Advanced Speed Writing 140 WPM	Quantitative Techniques	Public Sector Accounting	9.00am-12.00am

Note: (1) All Shorthand papers will be separately timed by the invigilators in each centre.

Examination Centres

Lagos	The Elect International School, 4 Ladipo Olukoya Street, off Olorunlogbon, Anthony Village, Lagos State
Abuja	Capital Polytechnic, Area C. Nyanya, Abuja
P/H	Rivers State Polytechnic, Bori-Ogoni
Uyo	AkwaIbom State University, Uyo